Re:

ABE Online student

Hello ,

It's time to retest! The \_\_\_\_\_ semester is about to end. In order to continue in this course it is a requirement that you retest each semester. This needs to be done no later than \_\_\_\_. Failure to retest will result in loss of access to this course and your coursework. Here's what you need to do to retest.

 **Please print this out and use it when you go in to test. You will not be allowed to test without it.**
1. Contact Ms. Deb Mayer at IRSC's Mueller campus #226-2536 to arrange for a scheduled time and day to test.

     Here are their hours.

     \*Monday -Thurs. 8:00 am to 1:00pm and again from 5:00pm to 9:00pm
     \*Fri. (closed)
     \*allow time to test

2. Be sure to tell Ms. Mayer that you are an ABE online student in Lara DiMartino's class. (She needs to know this in order to email me your scores. ldimarti@irsc.edu )

3. Also, let her know that this referral states the following. You need to be scheduled to take:

\*The Complete Battery Tabe test
\* for subject(s)

\* level \_\_\_\_ form \_\_\_\_\_

Once you've taken the test, please email me to let me know.  Take your time and good luck! I will contact you when I receive your scores.

Lara DiMartino

Indian River State College

ABE /GED Online instructor

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