

Angel Tips for Mrs. Ensmann's Classes

I. To see your grades:

1. Select **“Refresh”** on the bottom right of your class home page **Grades window.**

Home ▶ Course

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Grades

Your Grade
25pts

10 | 20 | 30 | 40 | 50 | 60 | 70 | 80 | 90 | 100

Homework	100%	
Quizzes	0%	
Exams	0%	

■ Your Grade ■ Class Average

Last updated: 2/23/2011 10:20:11 PM - Refresh

2. View grades and comments in detail by selecting the **Reports tab** on the top right.

- a. Under **Category**, select **Grades**
- b. Under **Report**, select **Student Grades**

Course Calendar Lessons Resources Communicate **Report**

Home ▶ Course ▶ Reports Console

Reports Console

Report Settings Saved Reports

Choose Report

Category Report User(s)

Grades Student Grades Ensmann, Suzanne

Configure Report

Select report view Page Link

[-] Collapse

Run Save

- c. Select **Run** on the bottom right

Course Calendar Lessons Resources Communicate **Report**

Home Course Reports Console

Grades Student Grades Ensmann, Suzanne

Configure Report

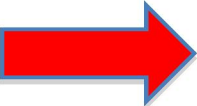
Select report view Page Link

Ensmann, Suzanne (sensmann)

Overall: 100%

Homework

Title	Grade	Comments
1st Day Analysis Dropbox (5 pts.)		
SLS Student Agreement Dropbox (5 p		
Affirmations Discussion (25 pts.)	25pts	



3. See the points and **READ the comments**

What does this all mean?

Open the Syllabus on Mrs. Ensmann's class page for your class to see how many points you need to achieve an A!
(This was also provided to you on day 1 and located in your Angel shell).

a. To upload assignments/projects:

2. **Select the respective lesson (under the Lessons tab on top) and folder you are working on**

Course Calendar **Lessons** Resources Report

Home Course Lessons

Lessons

Spring 2011 Information, Help, Workshops

Mrs. Ensmann's SLS1101 Class Page
See "To Do List" to see what we will work on each week; see the Calendar tab for Due Dates & Exams!

Orientation/Syllabus Quiz
You may take this quiz as many times as you like, but you must get 100% to begin the course! This does not count toward your grade.

SLS1101 Websites



IRSC Video Links

"To Do" List Class Schedule pdf file: last updated 2/15/11
(Remember to check the calendar for DUE dates of assignments!)

Week 1
Getting Started, 1st Day Analysis, Student Agreement, Chapter 1

Week 2
Chapter 2, Career Choice Presentation, Affirmations Discussion

Week 3
Chapter 3, Overview Learning Styles & Time Management Project

2. **Select** the respective **Dropbox**, such as this **Time Management Project Dropbox** where you would submit the **Manage Your Time: Project Answer Sheet**


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Course Calendar **Lessons** Resources Communicate Report


Home ▶ Course ▶ Lessons ▶ Week 6


To Do List for Week 6


1. Take Chapter 1, 2, & 3 Assessment.
2. Read **Chapter 6** and view the **Chapter 6** video. You may use the Slideshow PDF to take notes.
3. Print and read this week's handouts:
Listening Skills
4. Complete the **Time Management Project (due week 7)**.


 **Chapter 1, 2, & 3 Assessment**


 **Chapter 6**
View video

 **Chapter 6**
Slideshow PDF - Take notes

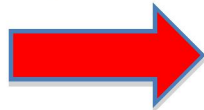
 **Listening_Skills.pdf**

 **Take_a_look_at_your_time.pdf**

 **Time Management Project Dropbox**
Submit Assignment Here




3. **Type** in your name and title of your project in the **Title line**
 - a. **Type a note and/or your assignment in the Message box;**
 - b. **And/or select the Attachment button to attach the assignment/project your created and saved on your computer.**



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Course Calendar **Lessons** Resources Communicate Report

Home ▶ Course ▶ Lessons ▶ Week 6 ▶ Time Management Project Dropbox

 **Time Management Project Dropbox**
Submit Assignment Here

the PDF version and copy/paste it to the submission block before filling in your answers.

Instructions: Enter or paste your written work and/or click "Attachments" to upload your files.

Title

Sample Student's Manage Your Time Project

Message

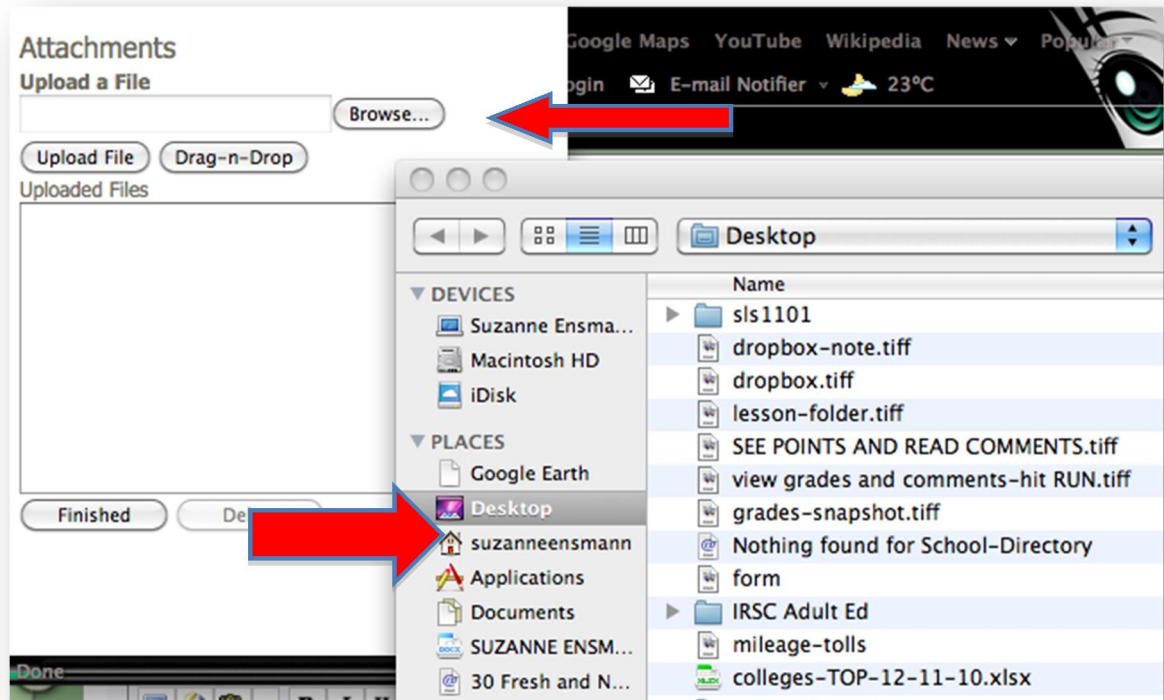
Attached please find my answer, Mrs. Ensmann.

Sample Student

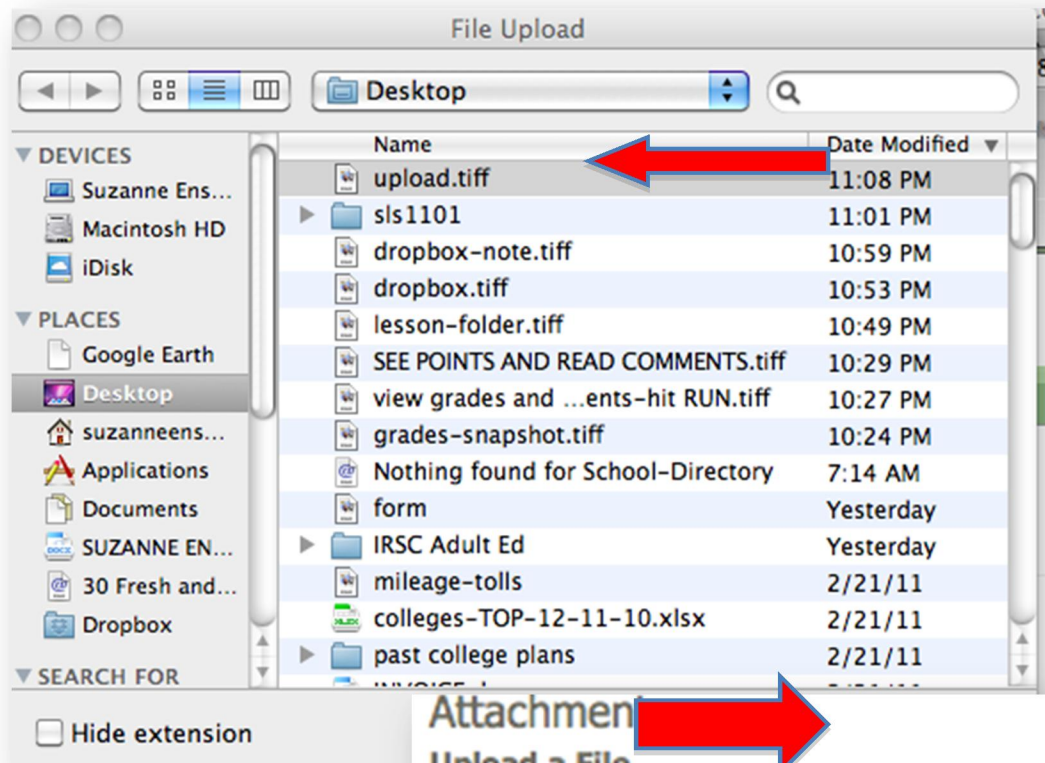
Attachments

Submit

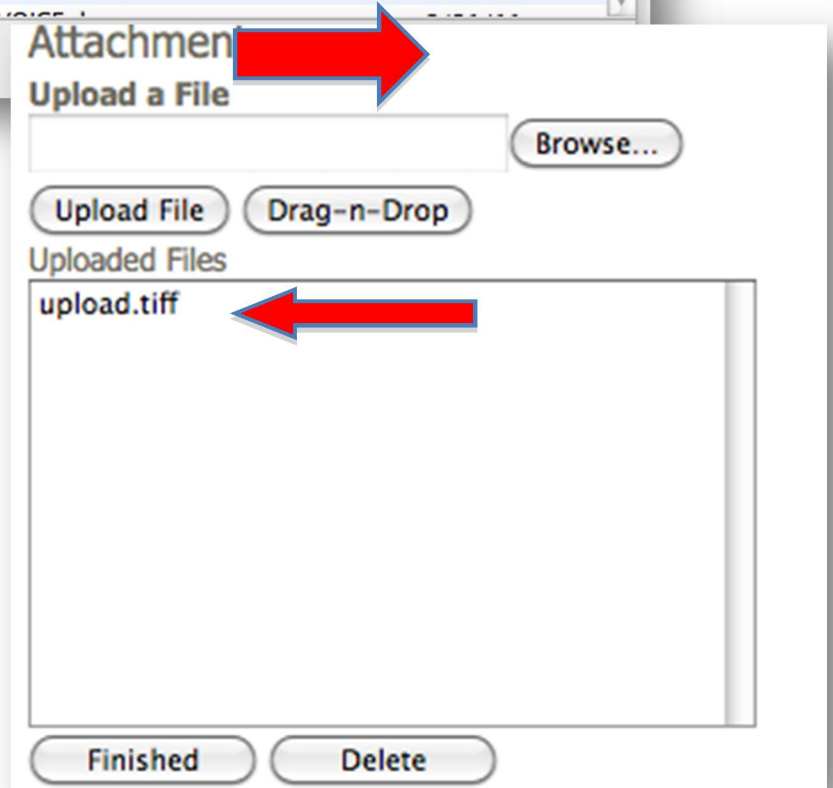
4. From the Attachments window, **select the Browse button** and locate the assignment/project you saved on your computer



5. **Select your document and then select the Open button (bottom right)** to upload it



6. **Select the Upload File button** to select the file;
 - a. Once it has uploaded, then **select the Finished button** (bottom left).





7. **Select the Submit button (bottom left)**

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Course Calendar Lessons Resources Communicate Report

Home > Course > Lessons > Week 6 > Time Management Project Dropbox

Time Management Project Dropbox

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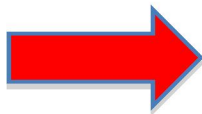
Sample Student

Attachments

upload.tiff (138922 bytes)

Submit

8. **Look for**



confirmation of your submission:

[Course](#)

[Calendar](#)

[Lessons](#)

[Resources](#)

[Communicate](#)

[Home](#) ▶ [Course](#) ▶ [Lessons](#) ▶ [Week 6](#) ▶ [Time Management Project Dropbox](#)

Upload Results

Submission Successful

Your submission has been received successfully.

OK

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