

Process to Add to Live Virtual Lessons to

www.AdultEducationLessons.wordpress.com (website where the GED Prep, HS, and ESL lessons are organized by subject, level and standards for student use)

1. Gather:

Content A: #1) STANDARD(S) #2) GOALS & #3) PRESENTATION MATERIAL(S)
(teacher uploads)

- www.irscaecp.org
 - For Employees
 - Virtual Workroom
 - E Team workplace (pbworks)
 - Useful documents
 - [Elluminate work](#)
 - Login to e-Team Wiki to edit
(Access available from Suzanne)

Content B: LESSON PRESENTATION RECORDINGS

(Suzanne uploads after recordings are sent to her)

- www.irscaecp.org
 - Students
 - [Live Virtual Lessons \(Elluminate\)](#)

2. Login to www.AdultEducationLessons.wordpress.com

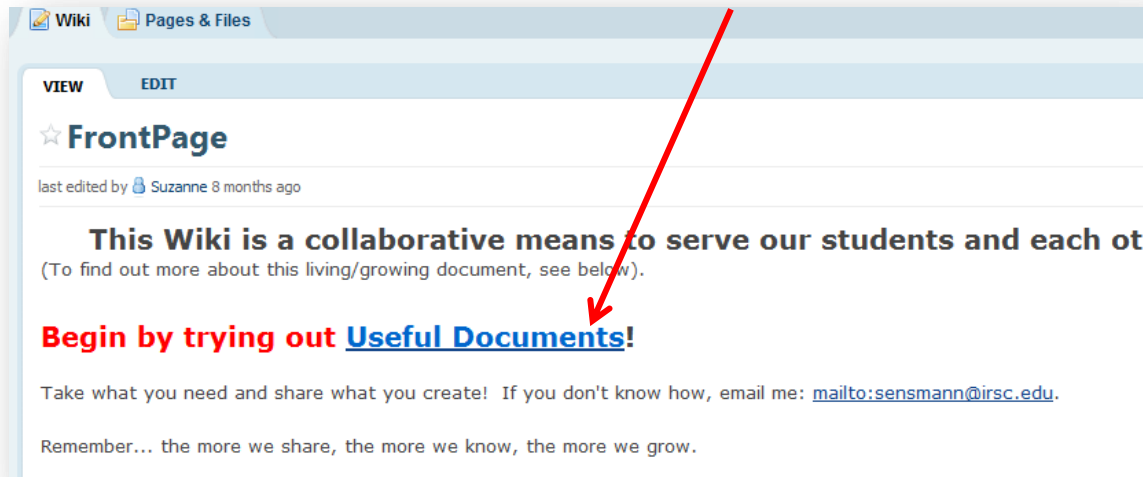
(Access available from Suzanne)

- Based upon *Subject* and *Level* as noted on #1) STANDARD(S) above, open respective *Subject and Level page*.
- Add row respectively for above lesson material
(Keep design consistent and standards sequential)
- Add #1) STANDARD in far right column
(Keep design consistent with same font size)
- Add #2) GOAL in center column
(Verify readability level is respective to level of page)
- Add #3) PRESENTATION MATERIAL(S)
(Keep design simple by linking to enlarged PDF documents and directly to recorded links)
- **Update page!**
- Verify links work.

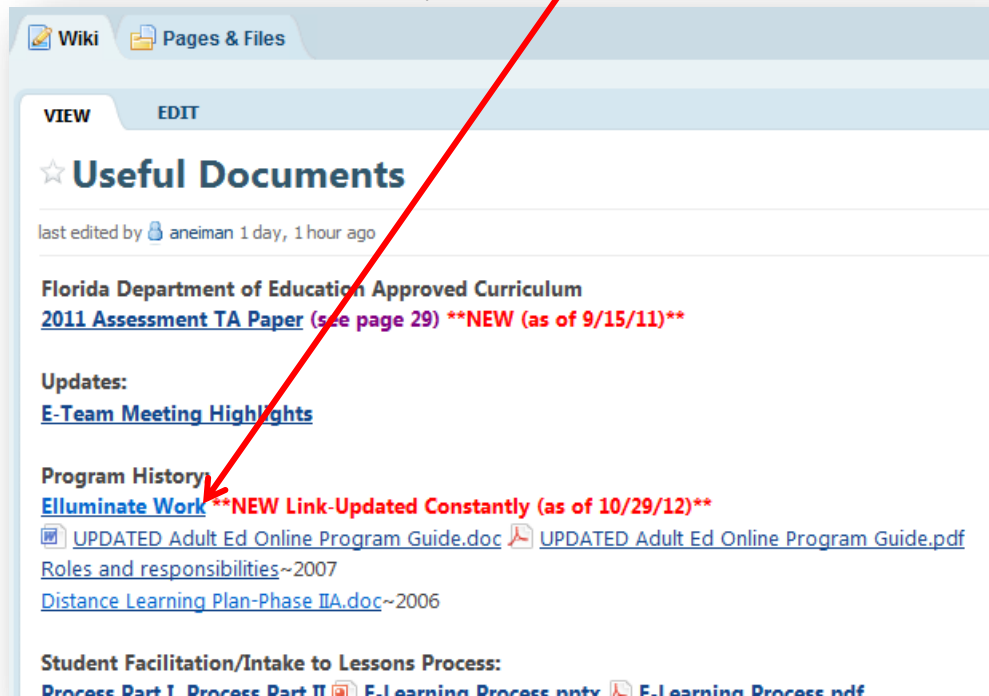
3. Add Button Level 1, 2, 3, 4 *and* (deselect bullet format) respectively in front of Content A in Wiki & Save.

Particulars of keeping doing this and keeping format consistent:

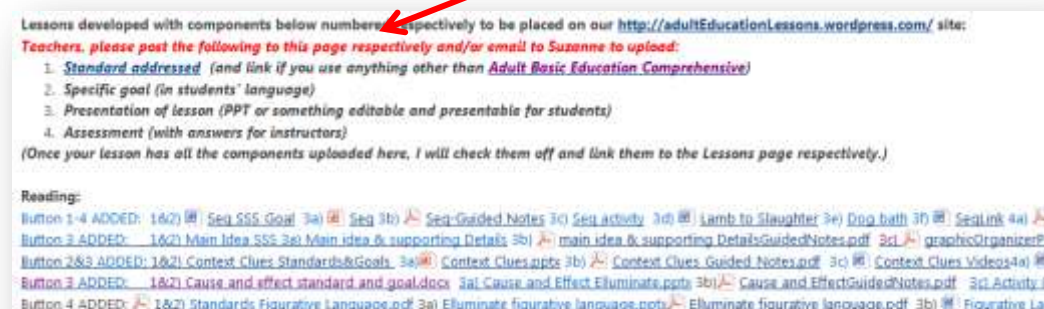
1. From Home page of e-Team Wiki, select **Useful Documents**



2. From Useful Documents, select Elluminate Work



3. From Elluminate Work, read "Lessons developed..."



4. Select next bulleted content *without* a “Button” listed in front of it (designating it has been completed)

5. Lessons developed with components below numbered respectively to be placed on our <http://adultEducationLessons.wordpress.com/> site: **Teachers, please post the following to this page respectively and/or email to Suzanne to upload:**

1. **Standard addressed** (and link if you use anything other than *Adult Basic Education Comprehensive*)
2. **Specific goal** (in students' language)
3. **Presentation of lesson** (PPT or something editable and presentable for students)
4. **Assessment** (with answers for instructors)

(Once your lesson has all the components uploaded here, I will check them off and link them to the Lessons page respectively.)

Reading:

Button 1-4 ADDED: 1A2) [SSS Goal](#) 3a) [Seg 3b\)](#) [Seg-Graded Notes](#) 3c) [Seg activity](#) 3d) [Lamb to Slaughter](#) 3e) [Dog bath](#) 3f) [Seg link](#) 4a) [Seg m](#)

Button 3 ADDED: 1A2) [Main Idea SSS 3a\)](#) [Main idea & supporting Details](#) 3b) [main idea & supporting DetailsGuidedNotes.pdf](#) 3c) [graphicOrganizerPD](#)

Button 2&3 ADDED: 1A2) [Context Clues Standards&Goals](#) 3a) [Context Clues.pptx](#) 3b) [Context Clues Guided Notes.pdf](#) 3c) [Context Clues Videos4a\)](#)

Button 3 ADDED: 1A2) [Cause and effect standard and goal.docx](#) 3a) [Cause and Effect Eliminate.pptx](#) 3b) [Cause and EffectGuidedNotes.pdf](#) 3c) [Activity Ca](#)

Button 4 ADDED: 1A2) [Standards Figurative Language.pdf](#) 3a) [Eliminate figurative language.pptx](#) [Eliminate figurative language.pdf](#) 3b) [Figurative Lan](#)

Feedback.pdf [Figurative Language Evaluation answers.pdf](#) - Diana

1A2) [SSS Elements of literature.docx](#) [SSS Elements of literature-standards & goals.pdf](#) 3a) [Eliminate Elements of Literature.ppt](#) 3b) [Elements video](#)

[Literary elements test.docx](#) - Diana

6. Open, Save, and Convert #4) PowerPoint presentations and/or any other lesson content material to be uploaded to PDF documents.

Example:

i. Select non-PDF doc content:

Lessons developed with components below numbered respectively to be placed on our <http://adultEducationLessons.wordpress.com/> site: **Teachers, please post the following to this page respectively and/or email to Suzanne to upload:**

1. **Standard addressed** (and link if you use anything other than *Adult Basic Education Comprehensive*)
2. **Specific goal** (in students' language)
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4. **Assessment** (with answers for instructors)

(Once your lesson has all the components uploaded here, I will check them off and link them to the Lessons page respectively.)

Reading:

Button 1-4 ADDED: 1A2) [SSS Goal](#) 3a) [Seg 3b\)](#) [Seg-Graded Notes](#) 3c) [Seg activity](#) 3d) [Lamb to Slaughter](#) 3e) [Dog bath](#) 3f) [Seg link](#) 4a) [Seg m](#)

Button 2 ADDED: 1A2) [Main Idea SSS 3a\)](#) [Main idea & supporting Details](#) 3b) [main idea & supporting DetailsGuidedNotes.pdf](#) 3c) [graphicOrganizerPD](#)

Button 2&3 ADDED: 1A2) [Context Clues Standards&Goals](#) 3a) [Context Clues.pptx](#) 3b) [Context Clues Guided Notes.pdf](#) 3c) [Context Clues Videos4a\)](#)

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Feedback.pdf [Figurative Language Evaluation answers.pdf](#) - Diana

1A2) [SSS Elements of literature.docx](#) [SSS Elements of literature-standards & goals.pdf](#) 3a) [Eliminate Elements of Literature.ppt](#) 3b) [Elements video](#)

[Literary elements test.docx](#) - Diana

ii. Select Download:

Wiki Pages & Files

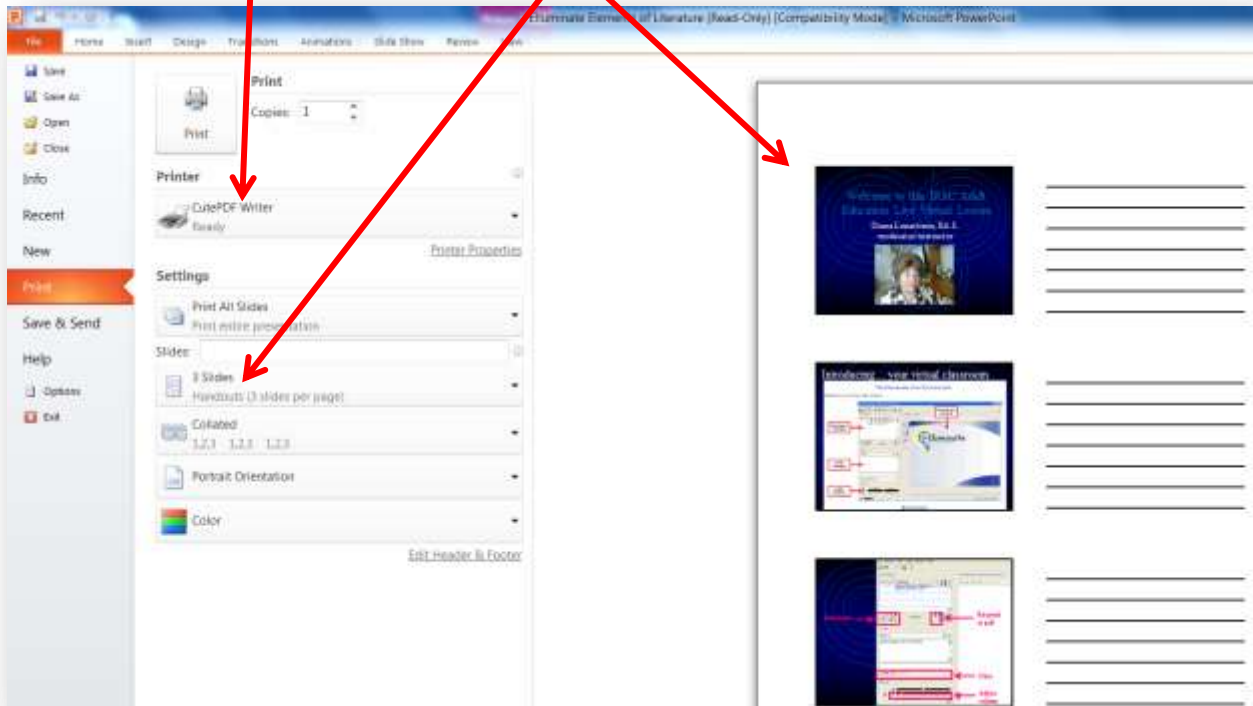
VIEW DOWNLOAD

☆ **Elluminate Elements of Literature.ppt**

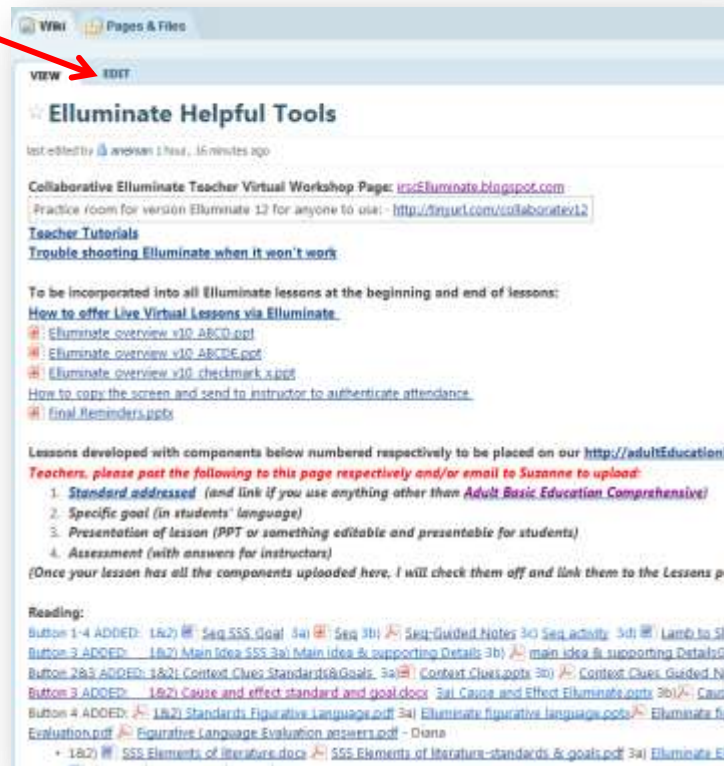
uploaded by [dlenartiene](#) 6 months, 4 weeks ago

No preview is available for **Elluminate Elements of Literature.ppt** because its size exceeds 1.0 MB

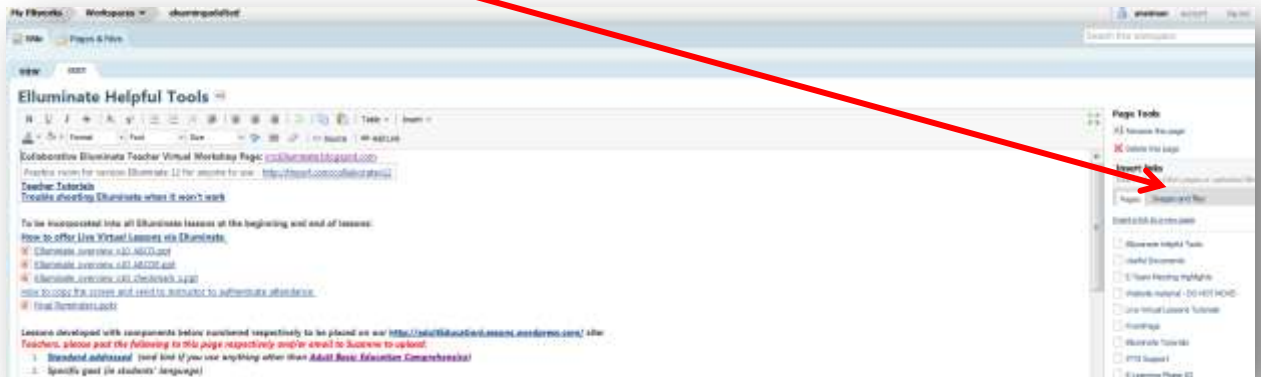
- iii. Save PowerPoint as “Guided Notes”
- iv. Print PowerPoint Guided Notes
 - i. Select 3 Slides to a page option
 - ii. Select PDF printer



- iii. Upload PDF Guided Notes by going back to the Wiki and selecting Edit

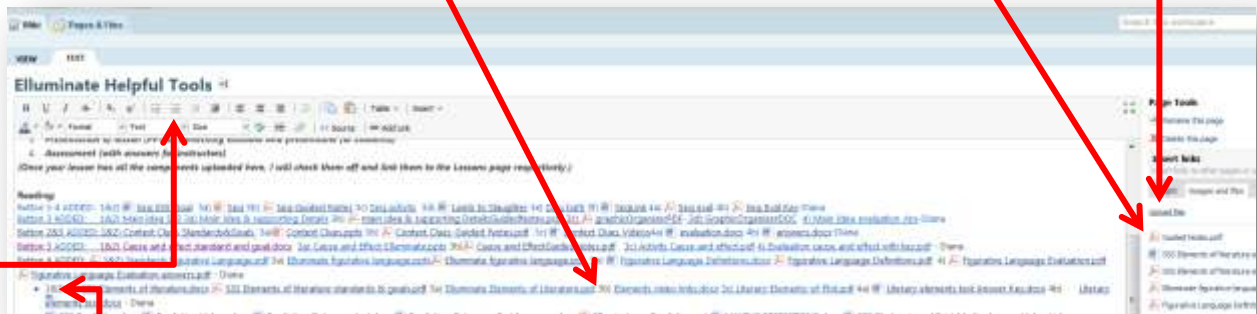


iv. Select Images and Files:



v. Place cursor where new PDF documents should go respectively;

Select new document(s);
Upload Files



vi. Place cursor in front of material for which you just created the button;

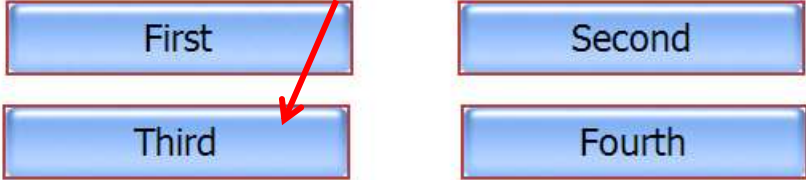
Deselect the bullet and add the title "Button 1, 2, 3, or 4" respectively.

vii. **Save!**

7. From Home page of Wordpress Document, select respective subject



8. Select respective Button based upon standard level



First Second

Third Fourth

This page links to outside resources and is meant for educational purposes only.
Contact [Mrs. Ensmann](#) if you see anything which does not agree with this goal.

[Acceptable Use Policy \(AUP\)](#) * Last updated: November 15, 2011

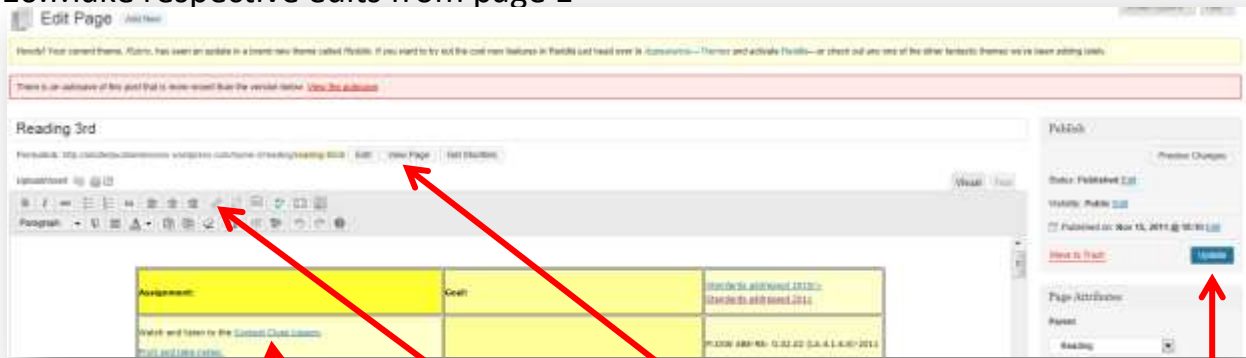
9. Select Edit this



Reading 3rd
[Edit This](#)

Assignment:	Goal:	Standards addressed 2010's- Standards addressed 2011
Watch and listen to the Context Clues Lesson . Print and take notes! Watch: Video 1 . Watch: Video 2 .	Define words using context clues.	FLDOE ABE-RE: G.02.02 (LA.4.1.6.8)-2011 FLDOE ABE-RE: G.02.04 -2011
Watch and listen to the Cause & Effect Lesson . Print and take notes! Practice: Print and match .	Recognize cause and effect and signal words.	FLDOE ABE-RE: G.03.01 (LA.5.1.7.5)-2011
Watch and listen to the Sequencing Lesson . Print and take notes! Watch video 1 .	List the sequence of events in a written passage.	FLDOE ABE-RE-G.3.01 (LA.5.1.7.5)-2011

10. Make respective edits from page 1



Edit Page [Add New](#)

Reading 3rd

Paragraph

Assignment:	Goal:	Standards addressed 2010's- Standards addressed 2011
Watch and listen to the Context Clues Lesson . Print and take notes!		FLDOE ABE-RE: G.02.02 (LA.4.1.6.8)-2011

Update

Highlight URL links from respective content locations on page 1 and copy them
(Ctrl c = copy);

Select respective words and select paperclip link to add links (Ctrl v = paste);

Select Update;

View and test links!