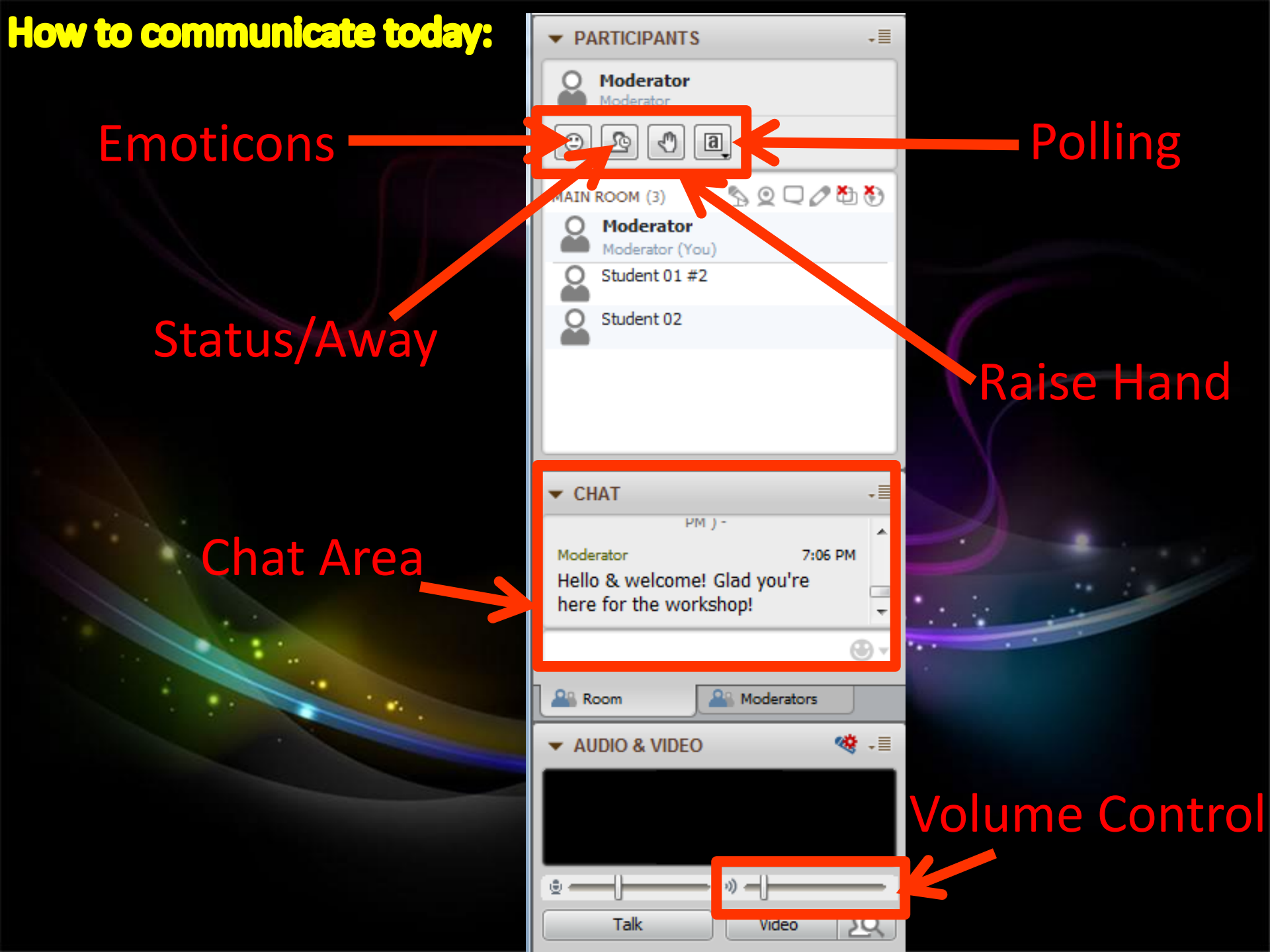
Welcome to Learning OnLine

Indian River State College (IRSC)
Adult Education Career Pathways
(ESL, GED Prep, High School)

By Diana Lenartiene, Ed. S.

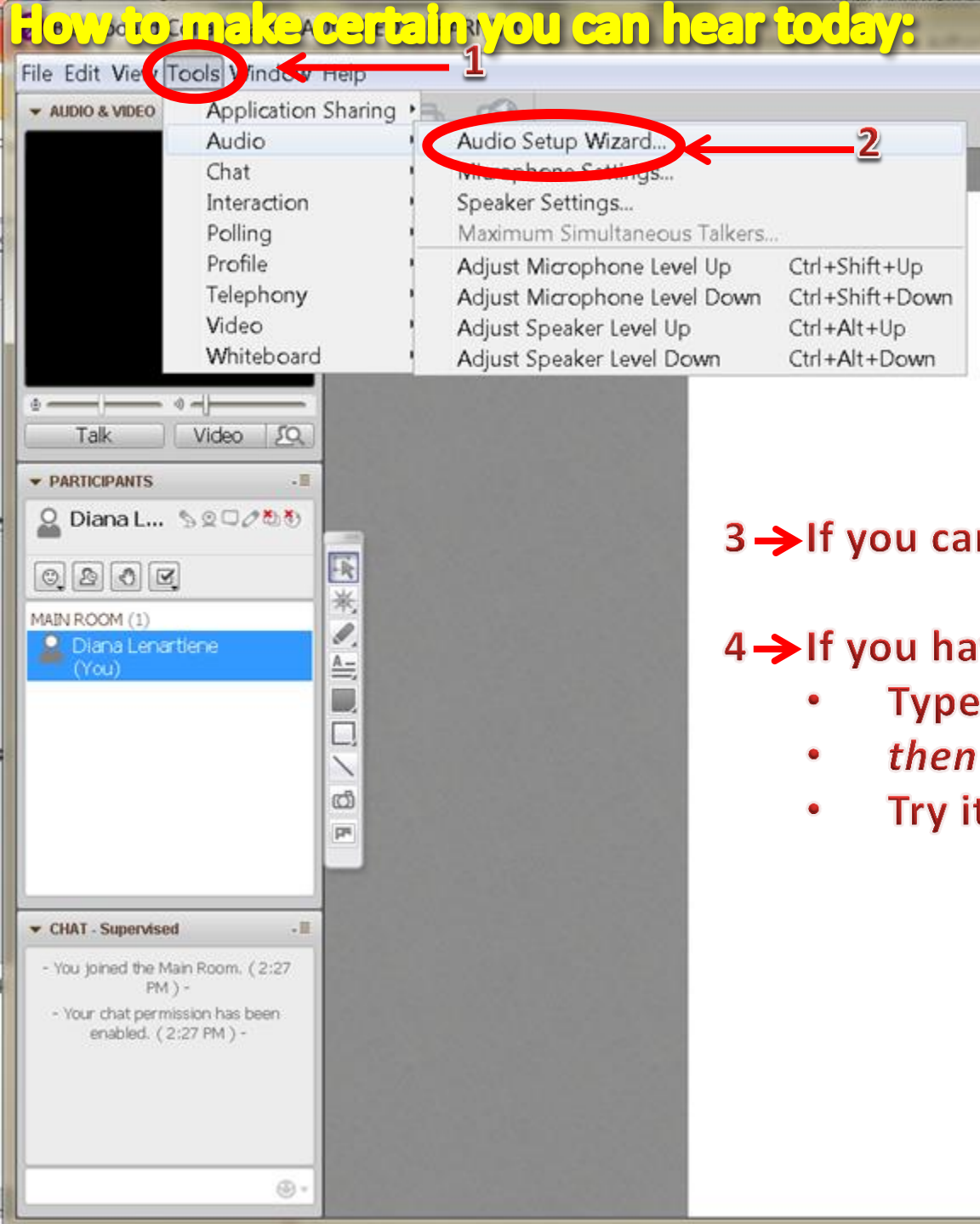
Communicate with me today.

How to communicate today:



Make certain you can hear me.

How to make certain you can hear today:



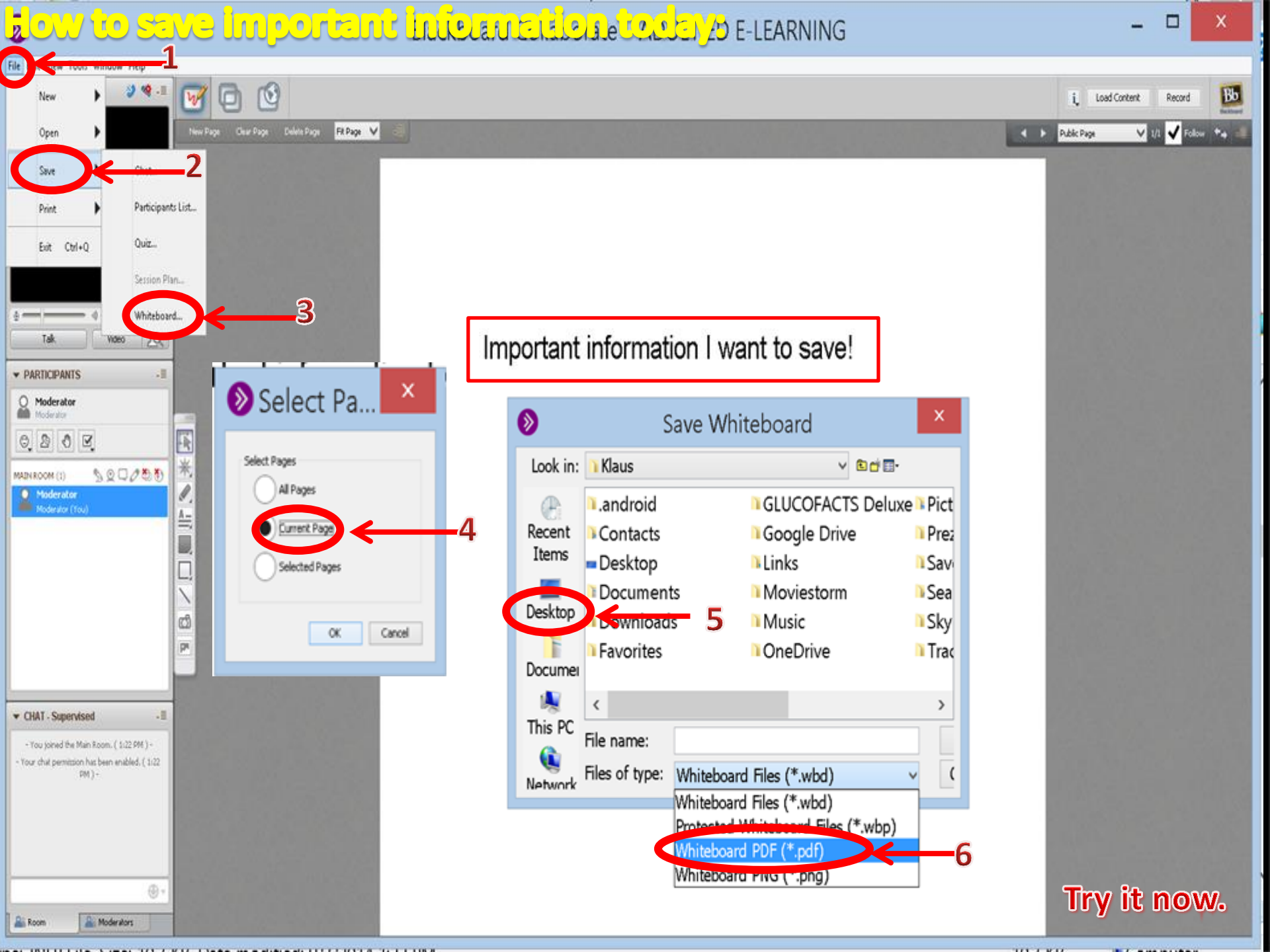
3 → If you can hear me, select the smiley face

4 → If you have a question:

- Type it in the chat box,
- *then* raise your hand.
- Try it now.

Save important information today.

How to save important information today:



Enrolling in classes at IRSC gives you access to these tools:

Rivermail

What is it?

Rivermail = A secure IRSC email.

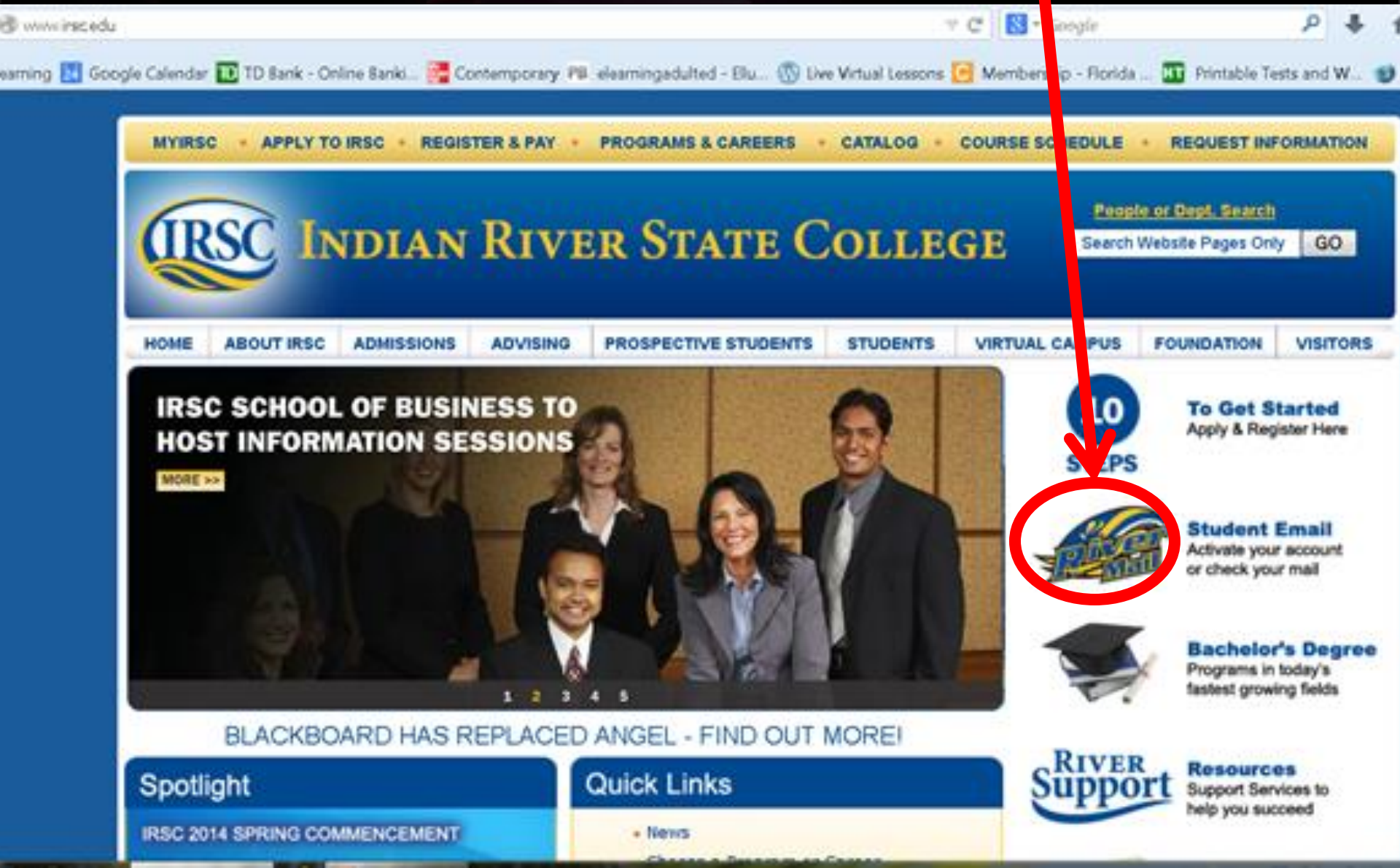
Why it's important to activate?

You will receive important IRSC information, (i.e., scholarships applications, bookstore sales, awards, etc.)

To Activate your Rivermail account, go to the IRSC home page at http://irsc.edu

How to Activate Rivermail:

Select Rivermail on the right side of the page:



How to Activate Rivermail:

Select Activate:

How to Activate Rivermail: Follow instructions.

1 → http://irsc.edu

2

STUDENT EMAIL - RIVERMAIL - ACTIVATE YOUR ACCOUNT

How do I set up my RiverMail account?

3

In order to set up your account, you will need to know your RiverMail email address.

Steps:

1. If you received an email from IRSC with your RiverMail username / email address
2. Log into
3. Your
4. Go to

Note

Your Rivermail User ID should have been given to you by your facilitator. You may also retrieve it from MyIRSC web or ask your facilitator for it.

Password: type S#, date of birth in this format – **MMDDYYYY**

For example for a student whose birthday is Jan **23** *, 1965, it would be:* **S#01231965**

Save this page now to refer to when you leave.

Rivermail Tips

- If you have another email account, you may *Forward* your Rivermail to that email. (*Account Management option*).
- Send an email to your teacher from Rivermail to let them know you've completed your Online Orientation.
- Check your email from IRSC often.
- Don't assume your teacher will use Rivermail to communicate with you. Always follow the your teacher's directions when communicating about classwork.

BLACKBOARD (Bb)

What is Bb?

Blackboard = IRSC's online building

This is where you will access your courses.

How do I start?

Let's start at the beginning.

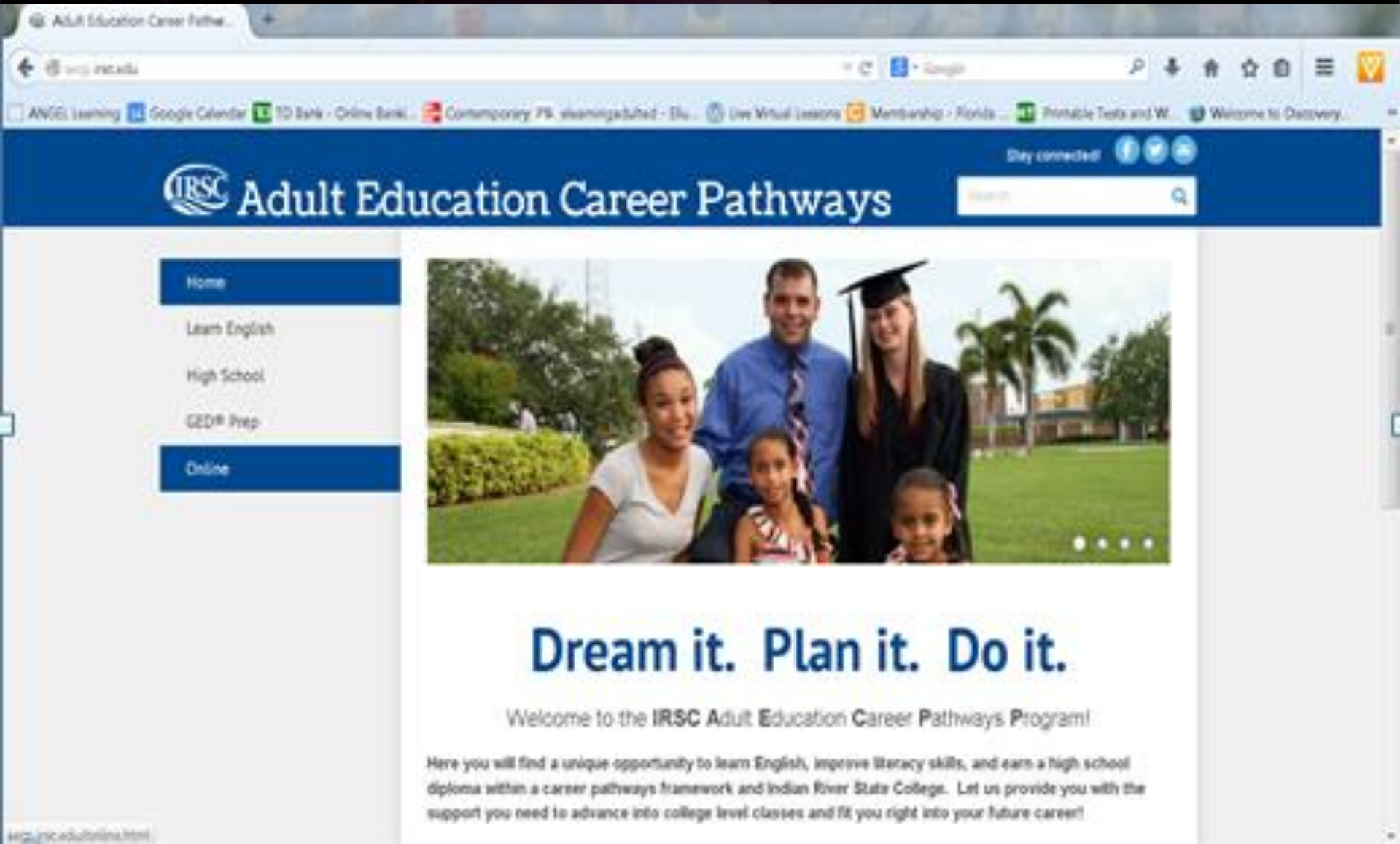
Go to the **A**dult **E**ducation **C**areer **P**athways website for **IRSC**:

http://aecp.irsc.edu

How to login to Blackboard:

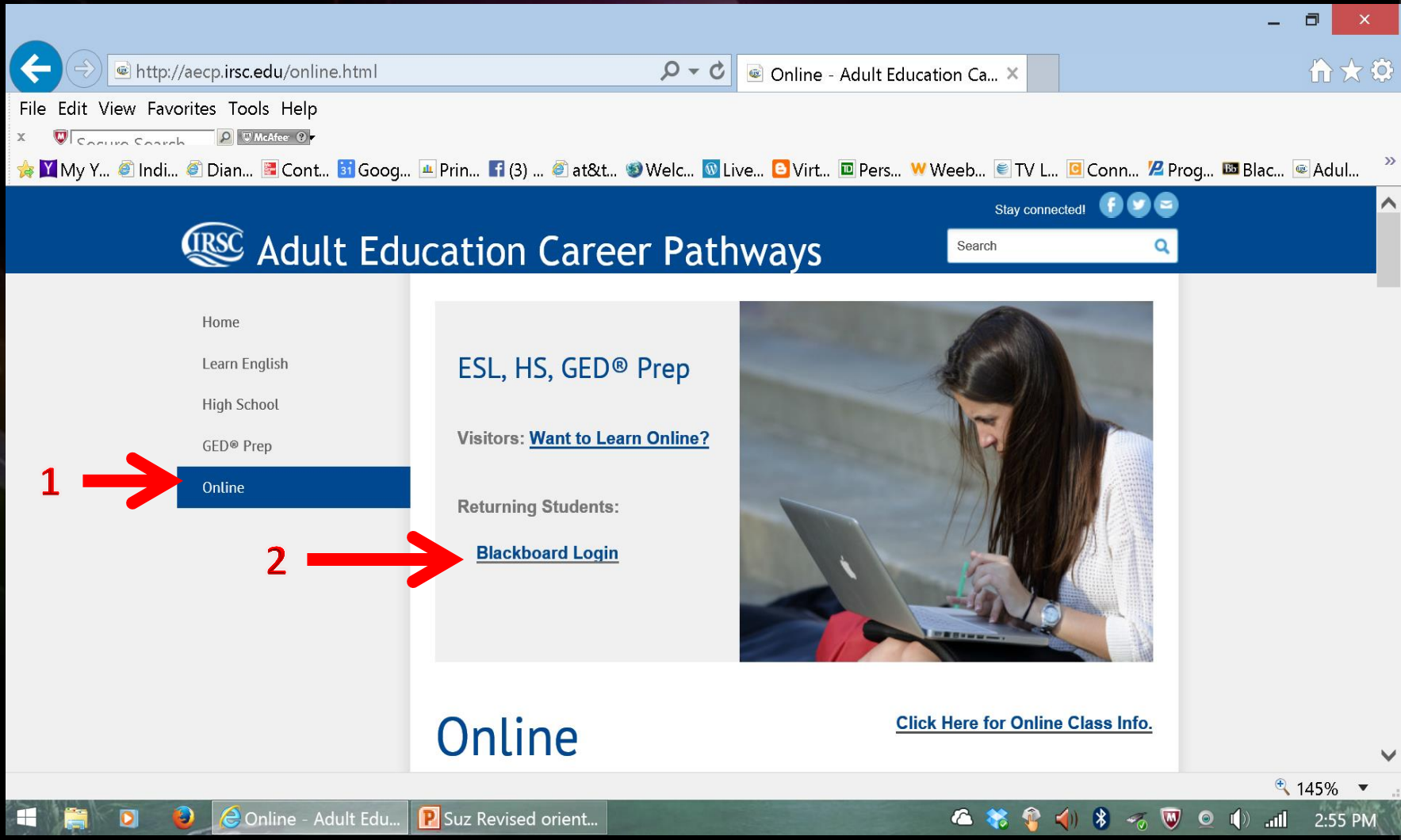
Go to the **A**dult **E**ducation **C**areer **P**athways website for **IRSC**:

http://aecp.irsc.edu



How to login to Blackboard:

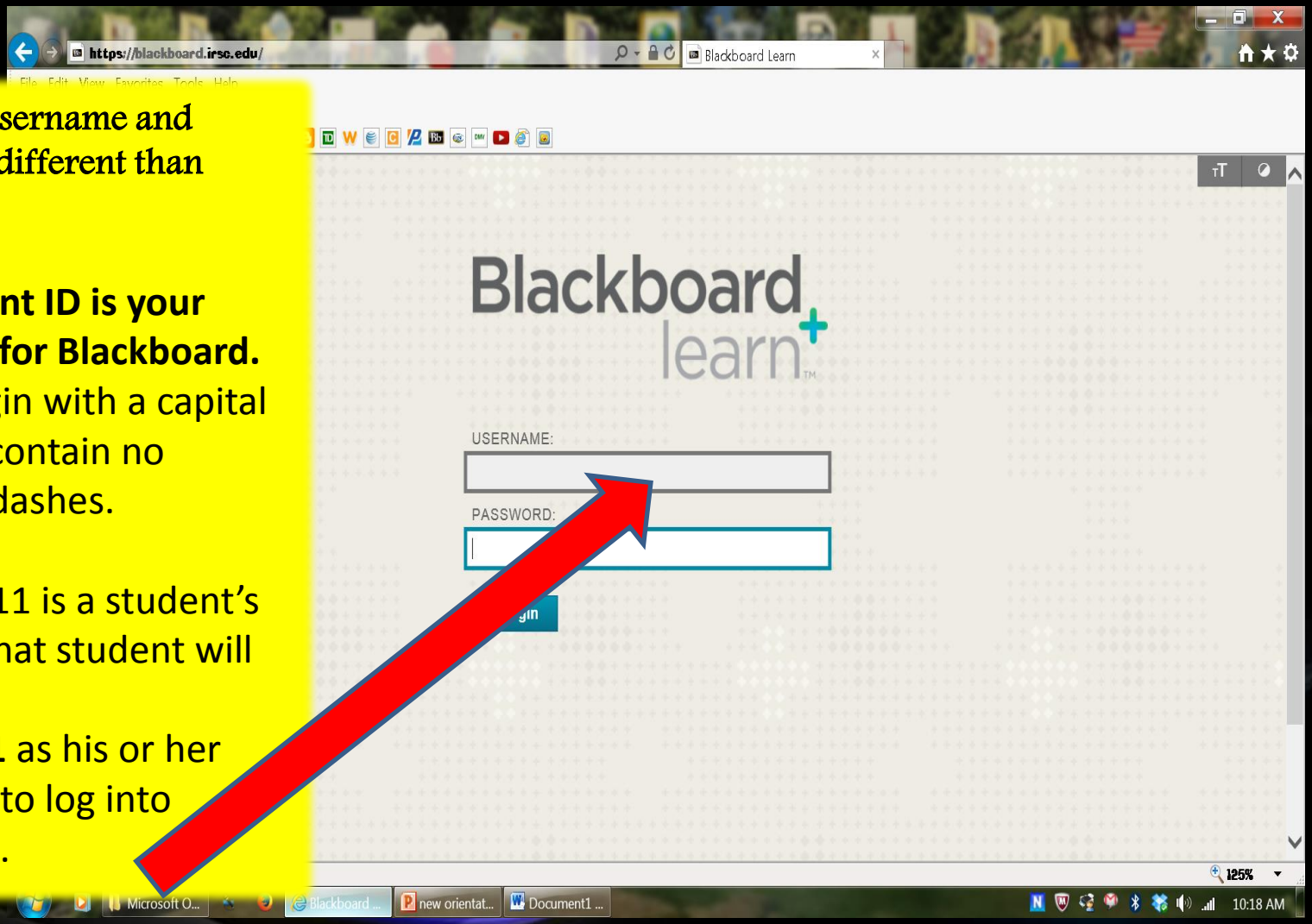
Select Online on the left side of the page; then, select Blackboard.



How to login to Blackboard:

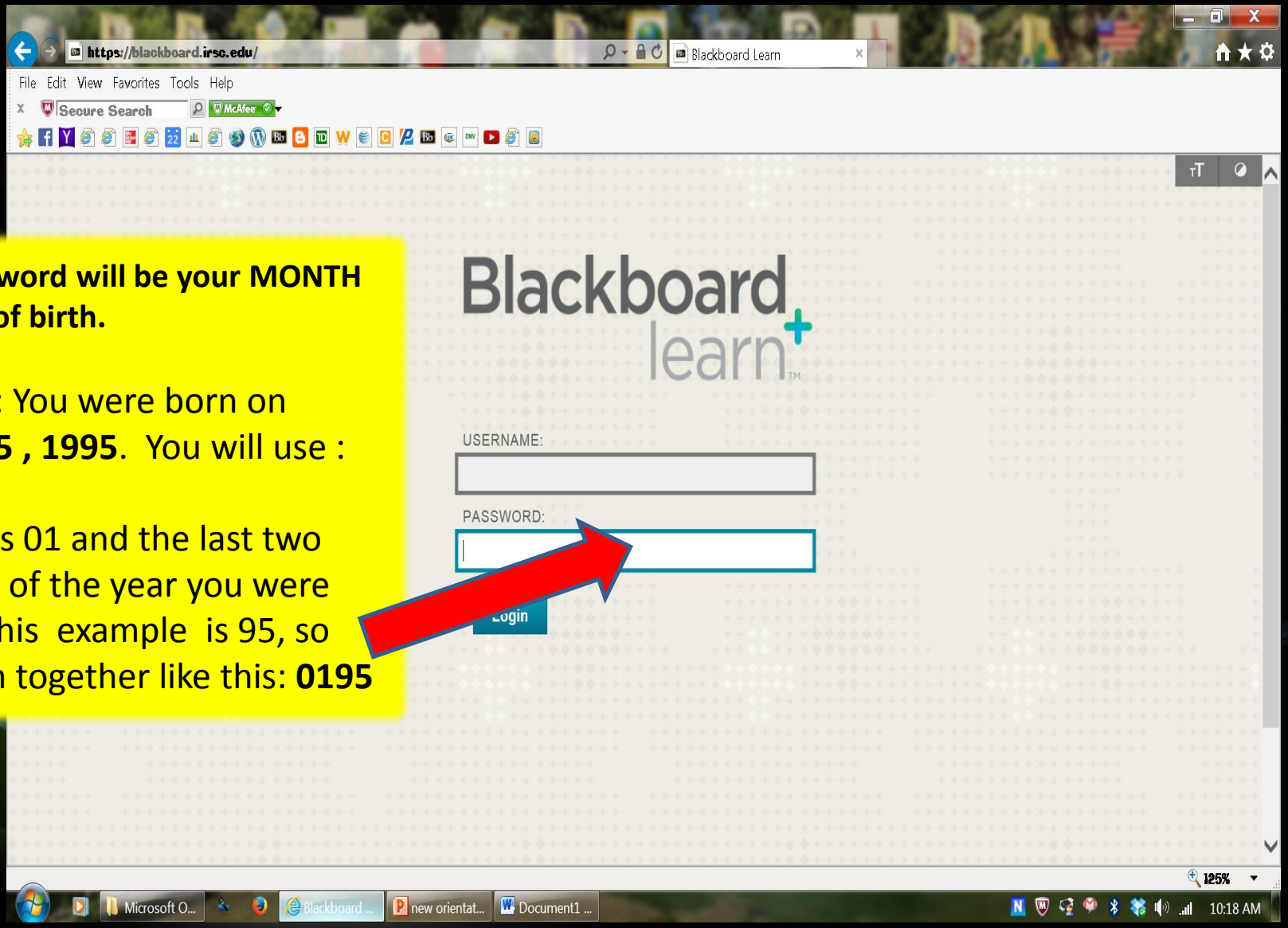
(Note, this Username and Password is different than Rivermail)

Your Student ID is your Username for Blackboard. It must begin with a capital letter and contain no slashes or dashes.
Example:
D12-00-0811 is a student's number. That student will type **D12000811** as his or her user name to log into Blackboard.



Save this page now to refer to when you leave.

How to login to Blackboard:



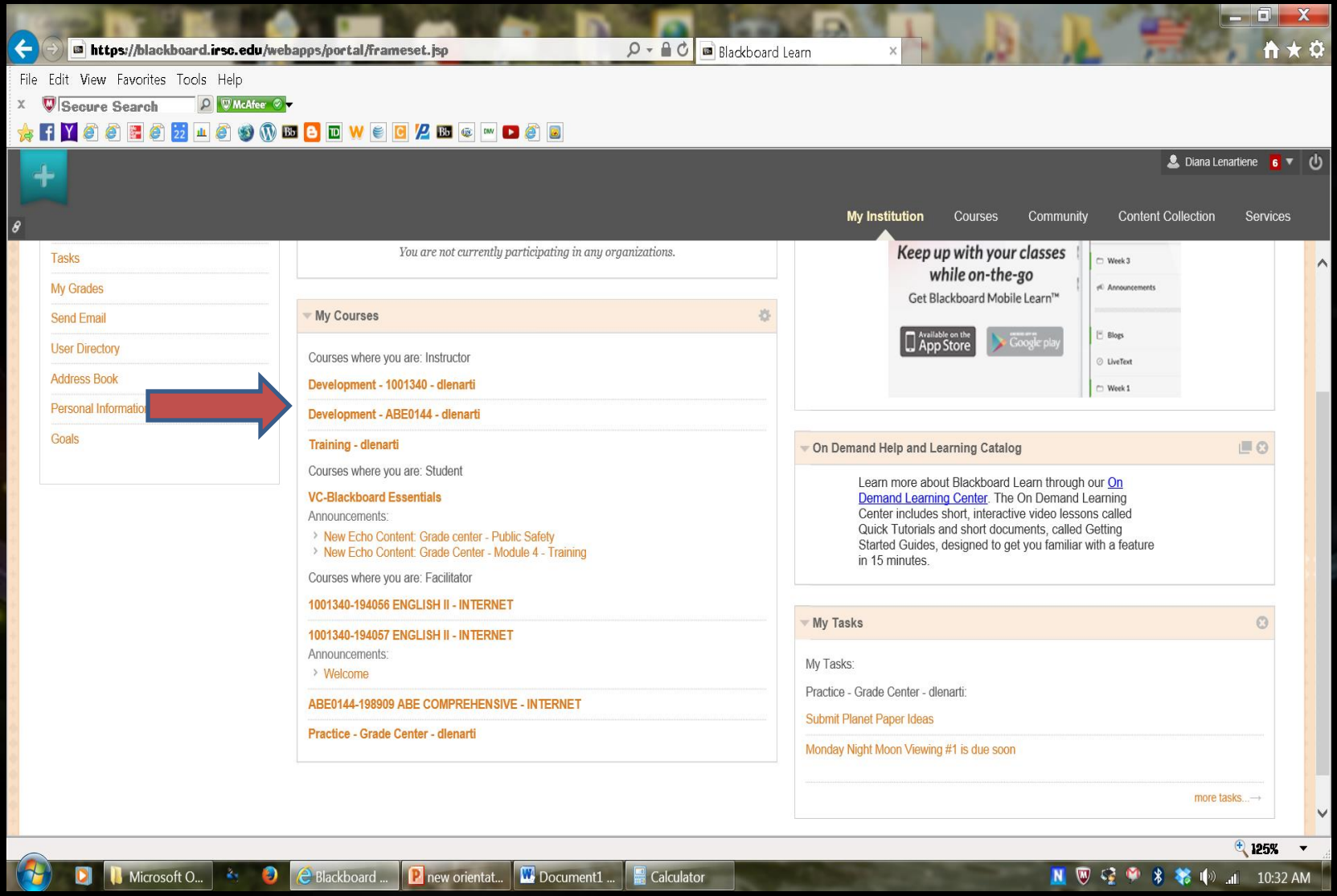
Your Password will be your MONTH and Year of birth.

Example: You were born on **January 5 , 1995**. You will use :

January is 01 and the last two numbers of the year you were born in this example is 95, so put them together like this: **0195**

Save this page now to refer to when you leave.

Now, that you're in Blackboard, locate your course:



When you click on the online course you are enrolled in for this term, READ the directions from your teacher.

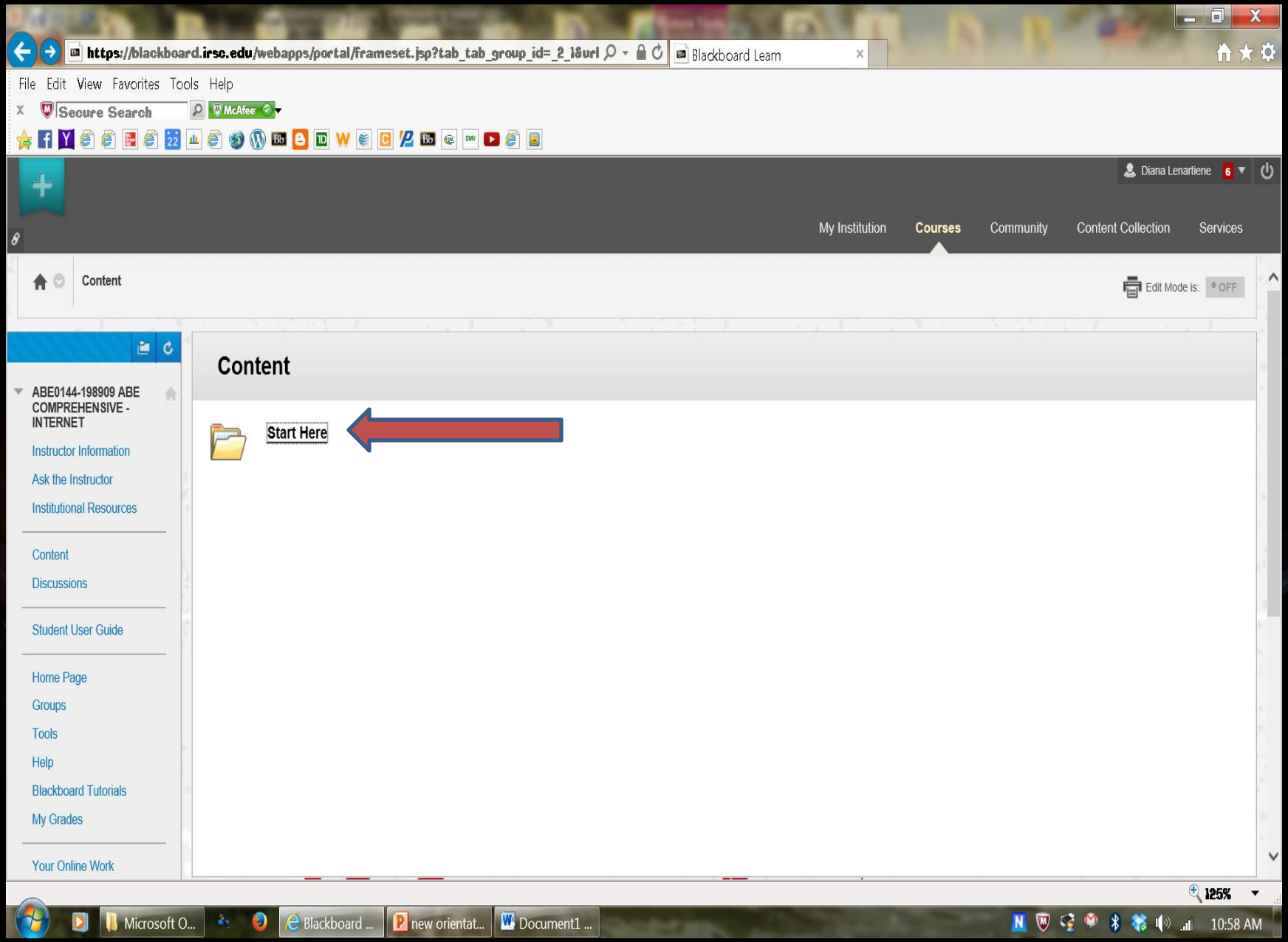
Each instructor has set up his or her own class page, so the pages may appear a little different from the one we show you in Orientation.

Be sure to read all announcements that the teacher has posted for you, and any instructions they have included or sent to you separately.

Your teacher may have you begin your lessons by using links titled something like this:

“Content”
“Start Here”
“Your Online Work”

If you are not sure how to access your lessons, please contact your teacher right away to find out.


https://blackboard.irsc.edu/webapps/portal/frameset.jsp?tab_tab_group_id=_2_1&url
Blackboard Learn
File Edit View Favorites Tools Help
Secure Search
McAfee
Diana Lenartiene
My Institution
Courses
Community
Content Collection
Services
Content
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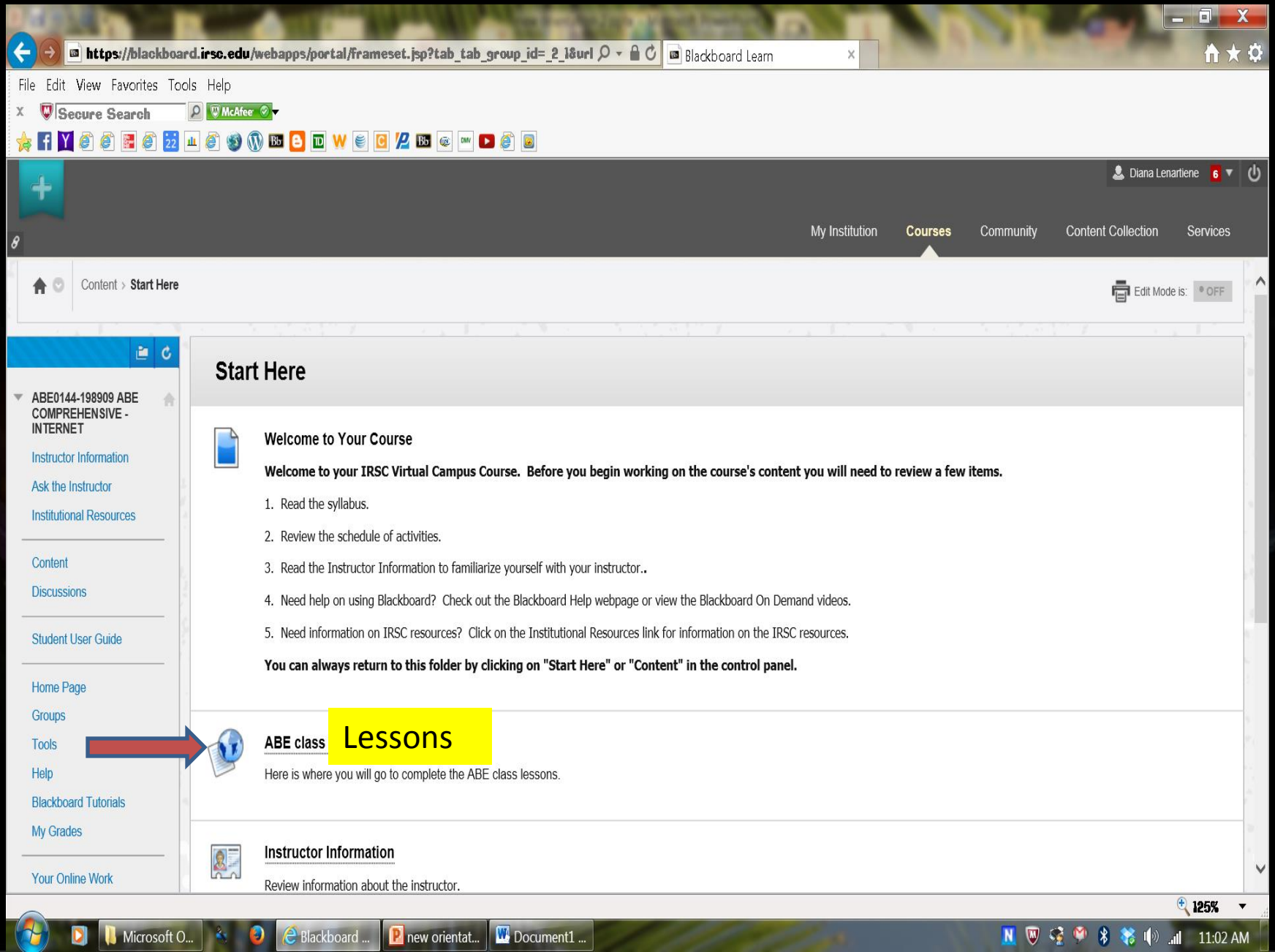
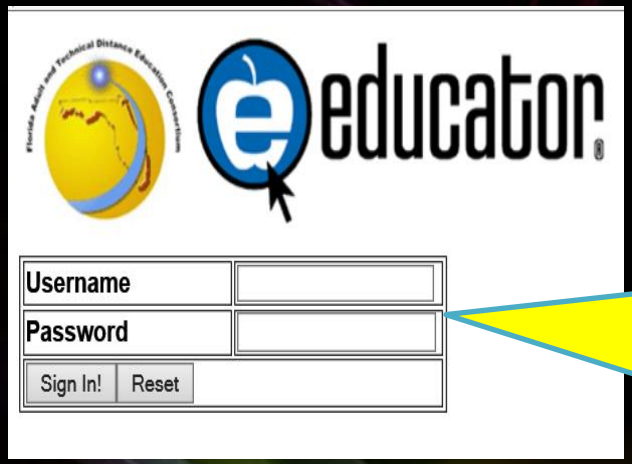
ABE0144-198909 ABE COMPREHENSIVE - INTERNET
Instructor Information
Ask the Instructor
Institutional Resources
Content
Discussions
Student User Guide
Home Page
Groups
Tools
Help
Blackboard Tutorials
My Grades
Your Online Work
Content
Start Here
125%
Microsoft O...
Blackboard ...
new orientat...
Document1 ...
10:58 AM

Your teacher will provide links to lessons for you, like to Educator or ITTS.



Contact your teacher for all User IDs and Passwords to your Lessons.
Tip: You will have an opportunity to change the password.
When you do, try to keep it the same as Blackboards to remember it!



Get the Username and Password for the Lessons you are using from your instructor after this orientation.

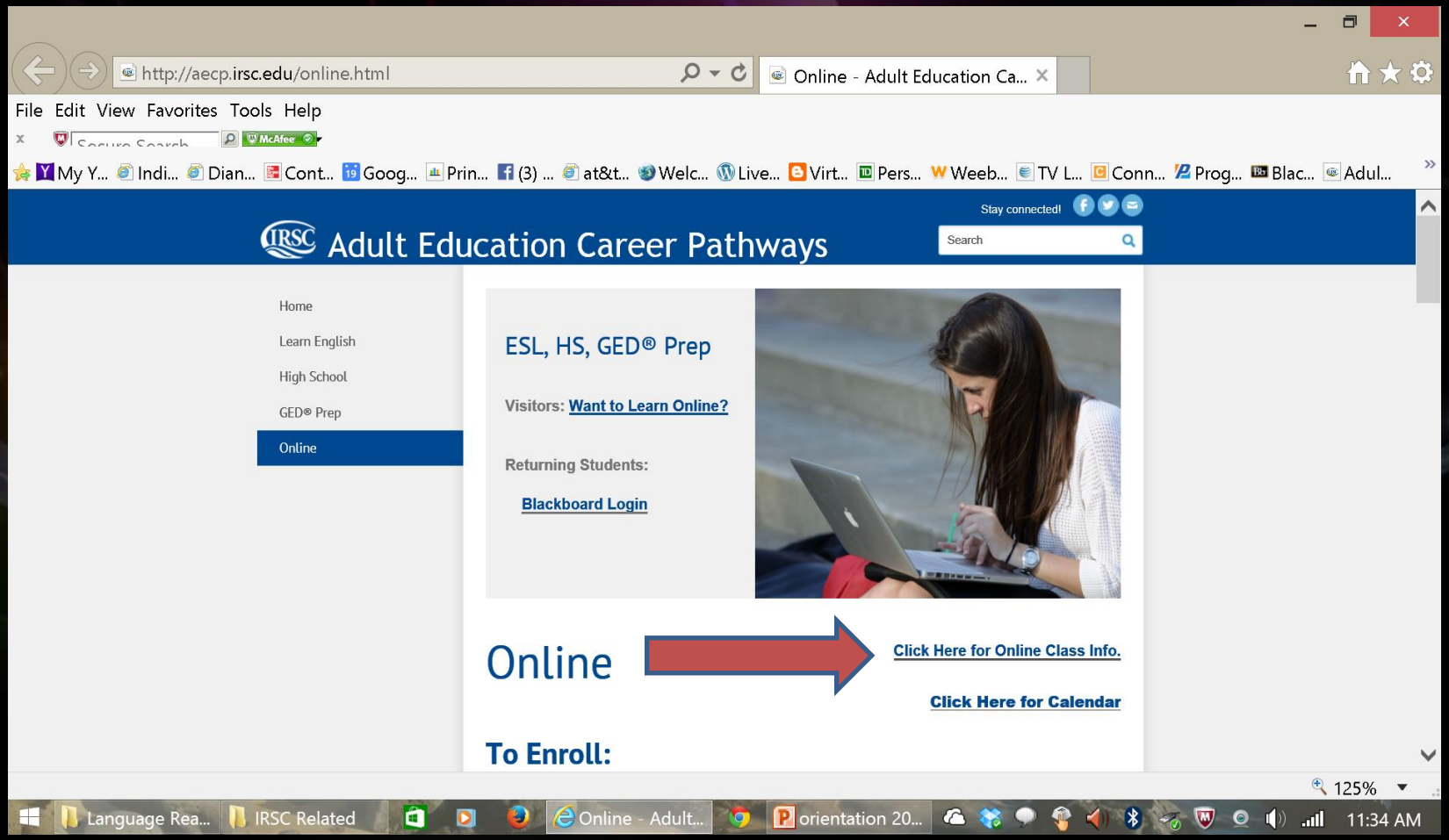
Here are some examples of what it might look like when you access your Lessons.
Your instructor will provide you with the Username & Password for these Lessons.

Contacting your instructor

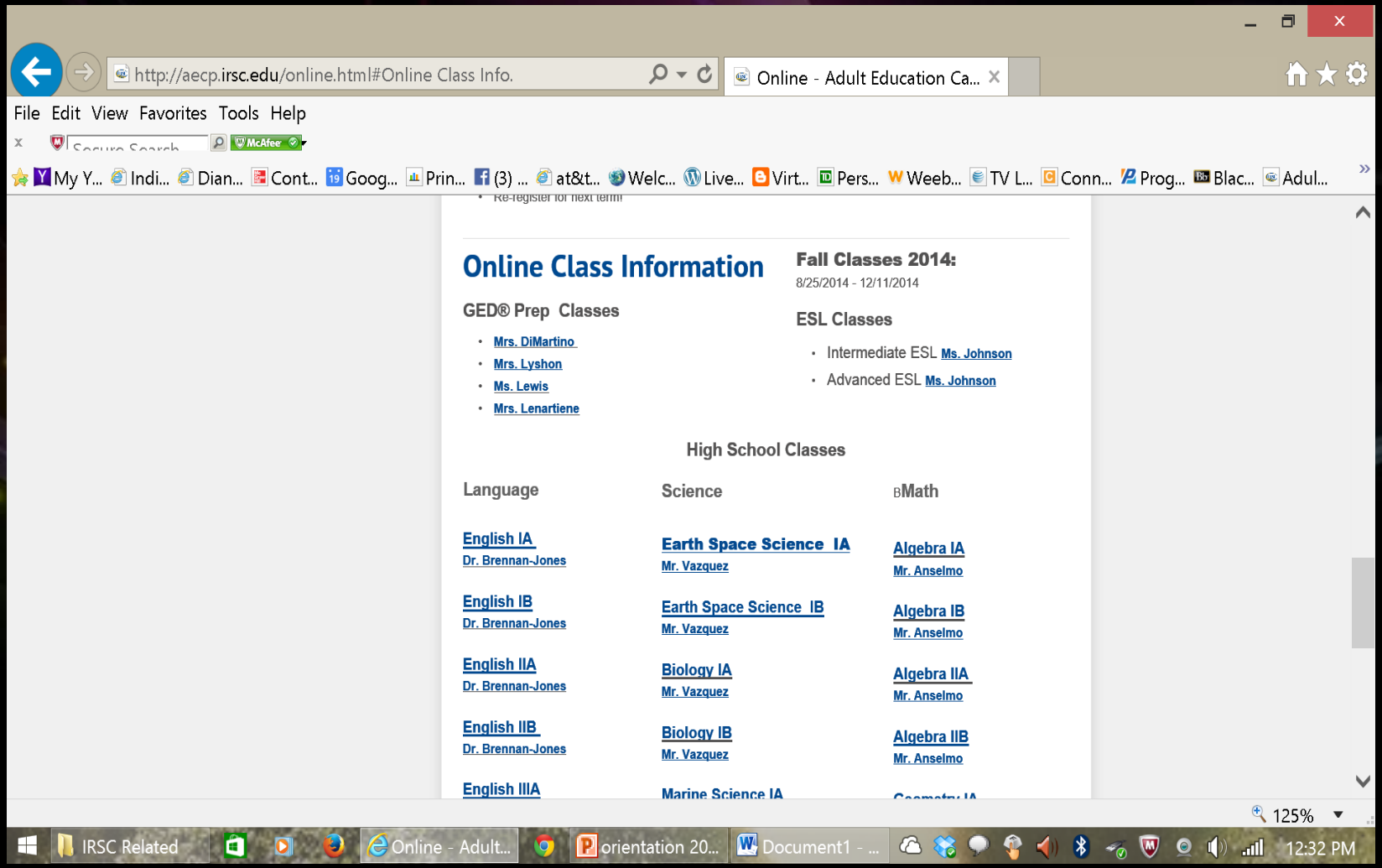
- It is very important for you to have regular contact with your instructor.
- You should see your instructor's information in Blackboard. Follow your instructor's directions.
- His or her name was also on the letter asking you to attend this orientation.
- Watch for a welcome call, email or both from your instructor.
- If you still do not know your instructor's name, please call Mr. Sanchez at 462-7411 and he can assist you.

Contact information is also here for all classes and instructors:

Go to the AECP IRSC "Online" page where you went to access the Blackboard Building. Scroll down the page or simply click on: Online Class Info.



You will see the names of all of our teachers. Each one is an email link. If you click the link, it will give you an email page to type your message.



Student responsibilities

As with all classes, your online classes have certain responsibilities that you must fulfil to remain an active student in the class.

You must work at least ten hours in your class per week.

Some examples of how your instructor may direct you to attend online:

- ❑Working in the lessons to which you are assigned.
- ❑Viewing a recorded Live Virtual Lesson and sending a screen shot to your teacher if your teacher approves.
- ❑Attending a Live Virtual lesson to help develop your skills.
- ❑But, ALWAYS read your instructor's syllabus or ask them how your attendance is tracked in their class. Your instructor can actually even track you in Blackboard and/or through the lessons they assign you.

About Live Virtual and Recorded Lessons

At the bottom of the Online page, you will find this link and calendar.
The calendar shows the Live Virtual Lesson schedule. The link above the calendar will take you to the live and recorded Live Virtual Lessons.

Live Virtual Lessons

October 28, 2011

Filed under: Live Lessons — sensmann @ 3:19 pm Edit This
Tags: Adult Ed , GED , High School , HS , IRSC , Live Lessons , Live Virtual Lessons

Read below to learn how! Earn credit towards your weekly required attendance!These lessons are very easy to access! Just follow the steps below. **All classroom interaction WILL be recorded, so professional behavior is expected at ALL times. You are *not* required to release your identity at any time during these sessions.**

1. Make certain your speakers are connected and turned on.
2. Turn your volume up.
3. Turn all pop-up blockers off.
4. Visit this classroom link or the one sent to you immediately.
   - Blackboard Collaborate Mobile Web Conferencing for Android
   - Blackboard Collaborate Mobile Web Conferencing for iOS

- If you can access it, you will be prompted to enter your name.
  - ** Type: "your FIRST NAME ONLY" - "your teacher's LAST NAME only"
  - Sample: Jane-Ensmann, where your first name is "Jane" and your teacher's last name is "Ensmann"**
- If you cannot access the Blackboard/Collaborate classroom, you will need to:
  1. Download the **newest version** of Java to see and hear lessons. This is a free download. Access and download it here: Java .
  2. Try opening the room in a different internet browser.
  3. Now, visit the link for the lesson under *More Details* (in the calendar appointment) and RSVP to the instructor that you will be attending this lesson! **You must RSVP for the particular lesson(s) that you plan on attending.
  4. On the day of the lesson, sign into the class link (within the appointment) 10-15 minutes early!
  5. While in the classroom, if you have a question RAISE YOUR HAND so your instructor recognizes you while she/he presents (just like in a physical classroom).
  6. Watch this video to watch "how to"!

If an emergency arises and the instructor is unable to hold the lesson, you should be notified via email. Only those students who RSVP will be notified about the change or cancellation!

If you cannot open or see other items your instructor shows you, download these free players: Real Player , Adobe , and Flash , Media Player and Quicktime to see and hear lessons. If you are using a Mac, directions to save and print pages may vary slightly.

Still having problems getting into the classroom? Contact Blackboard Collaborate Technical Support directly and tell them that you can not get into the above classroom.

Indian River State College ESL, GED® Prep, HS Live Virtual Lessons

Click on the appointments below to see what is available just for you! Then, click on the arrow *below (above the calendar)* to see what's coming next month too!

IRSC Live Virtual Lessons

Today | September 2014 | Print | Week | Month | Agenda

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	Sep 1	2 4pm Orientation 8pm Math skills A	3	4 8pm Language sk	5	6
7	8 4pm Orientation	9 8am STEM Expo fo 8pm Math skills w	10	11 8pm Language sk	12	13
14	15 4pm Orientation	16 8pm Math skills w	17	18 8pm Language sk	19	20
21	22 4pm Orientation	23 8pm Math skills w	24	25 8pm Language sk	26	27
28	29 4pm Orientation	30 8pm Math skills w	Oct 1	2 8pm Language sk	3	4

Events shown in time zone: Eastern Time | Google Calendar

Watch this video to learn "How to" take a Screen Capture, then send it to your teacher to show him or her that you attended!

Take a Screen Shot with Apple/iPad

More Live Workshops to support your class work:

Pinellas County GED® Live Classes

IRSC Recorded Lessons by Subject

In YouTube: YouTube Video Channel ("IRSCAECP") by Subject and Level: http://www.adultEducationLessons.wordPress.com

So how do you prove to your teacher that you have viewed a recorded lesson, or participated in a Live Virtual Lesson (like this one☺)?

(This is also good to know in case you ever need to show your teacher or technical support something outside of this classroom.)

That's as easy as

1 – 2 – 3!

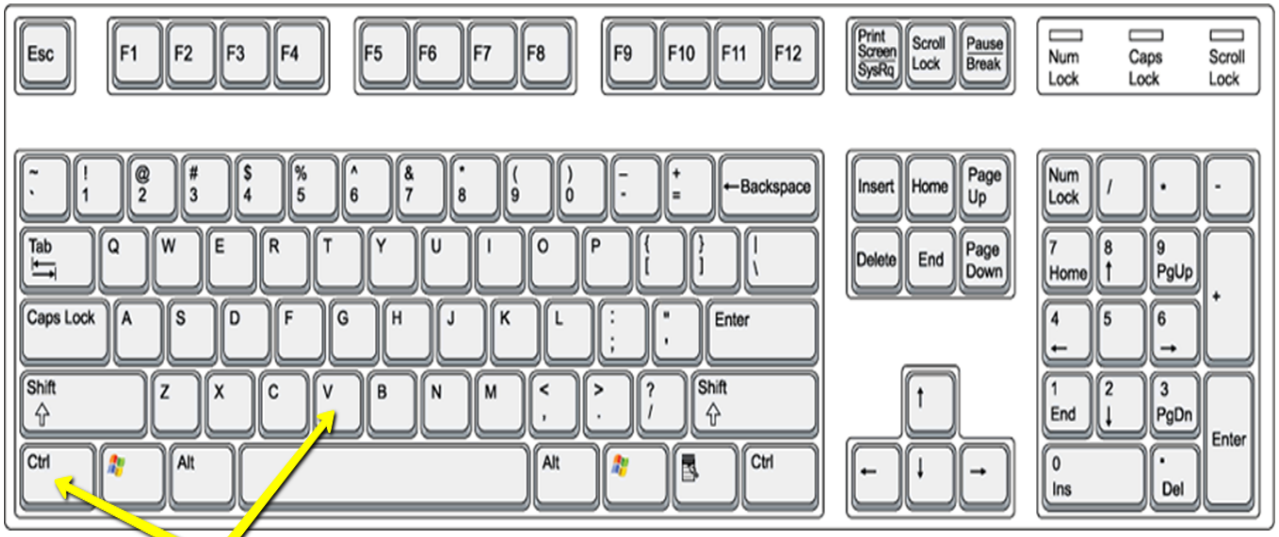
our next three slides show you how to take a screen shot.

A copy of this screen...

...done in three easy steps:

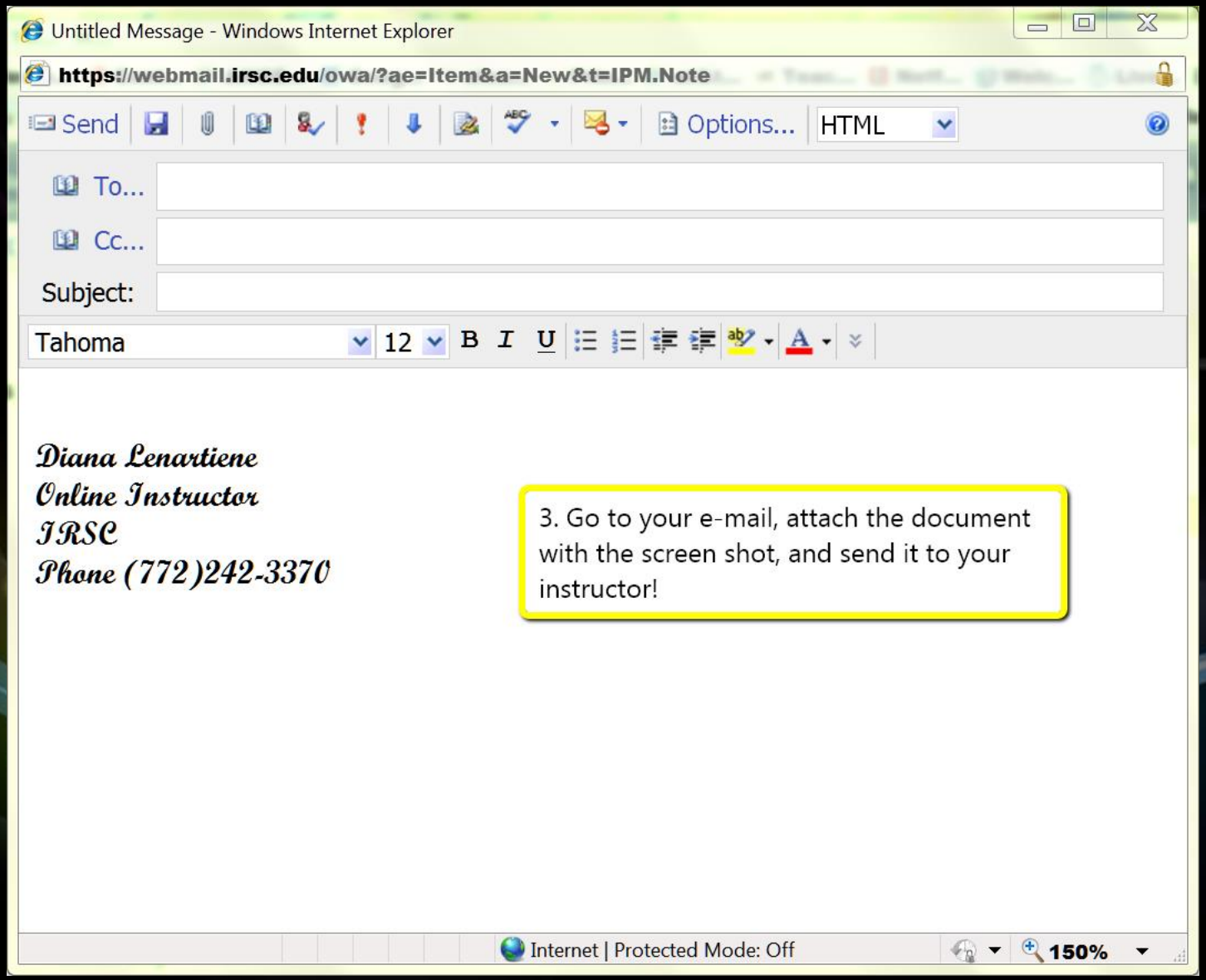
1. To copy the screen, press the Shift key and the Prnt Screen keys at the same time while your cursor is on the screen.

Computer | Protected Mode: Off
150%



2. Open a word processing program such as MS Word or Word Pad. Then press the Ctrl and the letter "V" key at the same time. The screen picture should past into your document.

Done
Computer | Protected Mode: Off
150%


Untitled Message - Windows Internet Explorer
https://webmail.irsc.edu/owa/?ae=Item&a=New&t=IPM.Note
Send
Options...
HTML
To...
Cc...
Subject:
Tahoma
12
Diana Lenartiene
Online Instructor
IRSC
Phone (772)242-3370
3. Go to your e-mail, attach the document with the screen shot, and send it to your instructor!
Internet | Protected Mode: Off
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A FINAL REVIEW

To review what we have learned in this orientation:

- To get started, make sure to set up your Rivermail account to get correspondence from IRSC.
- Review the Online website for support.
- ASAP: Log into the Blackboard Building and enter your online courses by going to:
  - http://aecp.irsc.edu
  - Click “online”
  - Click Blackboard
- Remember, to stay active in your class, you must work at least TEN hours per week.
- Before we complete our orientation, just one more way to stay connected:
  - Visit and like our Facebook page at: www.facebook.com/IRSCAECP

Let's review

To find information about resources available for me, I should explore:

A. www.irsc.edu

B. www.aecp.irsc.edu

C Both answers above will provide me with resources for my education and careers!

Answer:

To find information about resources available for me, I should explore:

A. www.irsc.edu

B. Aecp.irsc.edu

Both answers above will provide me with resources for my education and careers!

Let's review

To enter into my virtual Blackboard building where I may find resources and continue on into post-secondary education, I go to:

A. www.irsc.edu

- Select virtual campus
- Select Blackboard login

B. aecp.irsc.edu

- Select online
- Select Blackboard login

C. Both of these will take me to my virtual Blackboard building

Answer

To enter into my virtual Blackboard building where I may find resources and continue on into post-secondary education, I go to:

A. www.irsc.edu

- Select virtual campus
- Select Blackboard login

B. aecp.irsc.edu

- Select online
- Select Blackboard login

C. Both of these will take me to my virtual Blackboard building

Let's review

To maintain my seat in the class and not be removed, I may prove that I am working in my online class for a minimum of 10 hours a week by:

A. Logging into my virtual classroom, reading the syllabus, and contacting my instructor to get started
B. Completing my lessons online
C. Attending a Blackboard Collaborate virtual lesson, copying the participant screen and sending it to my instructor
D. All answers above *may* evidence that I have attended my online class, but I will follow my instructor's requirements.

Answer

I must work in my online class for a minimum of 10 hours a week or I will be removed from the class.

I may do this by:

A. Logging into my virtual classroom, reading the syllabus, and contacting my instructor to get started
B. Completing my lessons online
C. Attending an Blackboard Collaborate virtual lesson, copying the participant screen and sending it to my instructor
D. **All answers above *may* evidence that I have attended my online class, but I will follow my instructor's requirements.**

Go to: aecp.irsc.edu

Get started now!

Save this page now to refer to when you leave.

1. Click on the Rivermail icon
   - Activate your IRSC email!
2. Click on Online
   - Click on and enter the Blackboard Building. Enter your course.
   - READ the directions from your instructor for specifics regarding your class.
3. Click on: http://www.facebook.com/IRSCAECP *for constant contact!*
4. *Forget something?* Review this Online Orientation!
   - aecp.irsc.edu
   - Click on Online
   - Click on Live Virtual Lessons
   - (Shortcut: www.liveVirtualLessons.wordPress.com ☺)

Are there any questions? If so, please type them in the chat box

Thank you for attending this Learning OnLine Orientation.
If you need more help, please contact your instructor

By Diana Lenartiene, Ed. S.