Facilitation Process for GED Prep Online Post-Testing Students

Teacher sends referral to student to post-test.

Sample (In e-Team Wiki)

Student calls to schedule the TABE post-test and Campus TA makes the appointment, noting "Online student" and teacher.

Student takes the Complete Battery TABE test & is reminded of term fees for next term

Test proctor sends scores to Yoli and Campus TA to input into Mariner.

Test proctor separates online and in-house student hardcopy TABE scores and provids online student score copies to Campus TAs and Gale for scanning.

Gale and/or Campus TAs send post-test scanned online student scores to online instructor via email.

Online instructor facilitates student using these scores and communicates any promotions to Paul Sanchez who completes new class registration. This instructor is responsible for NG'ing student from their class if necessary.